University of Texas at San Antonio

Masters of Science in Sociology

Department of Sociology
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Department of Sociology
Contact Information

**Department Chair:**
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MS 4-02-66

**Graduate Advisor (GAR):**
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MS 4.03.28

**Senior Administrative Associate:**
Kathleen McCleery
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kathleen.mccleery@utsa.edu
MS 4-02-66
UTSA Tenured/Tenure-Track Faculty in the Department of Sociology:

Dr. John P. Bartkowski
Degree, Institution and Field: Ph.D., University of Texas at Austin (1997) Sociology
Rank and Date of Appointment: Professor, September, 2008
Teaching/Research: Culture, Family, Gender, Program Evaluation, Qualitative Methodology, Religion, Social Inequality, Social Welfare and Social Policy.

Dr. Melinda Lundquist Denton
Rank and Date of Appointment: Associate Professor, August 2013.
Teaching/Research: Marriage and Family, Religion, Research Methods, Stratification, and Inequality.

Dr. Christopher P. Ellison
Degree, Institution and Field: Ph.D., Duke University (1991) Sociology
Rank and Date of Appointment: Dean’s Distinguished Professor, September 2010
Teaching/Research: Religion, Race and Ethnic Relations, Family, the South, Psychology of Health/Illness

Dr. Ginny Garcia-Alexander
Rank and Date of Appointment: Assistant Professor, August 2020.
Teaching/Research: Health Disparities, Social Demography, Religion and Health, and Quantitative Methods.

Dr. Terrence Hill
Degree, Institution and Field: Ph.D., University of Texas at Austin (2006) Sociology.
Rank and Date of Appointment: Associate Professor, August 2020.
Teaching/Research: Medical Sociology, Social Epidemiology, Biodemography, Social Psychology, Methods.

Dr. Richard Lewis, Jr.
Rank and Date of Appointment: Professor, September 1996.

Dr. Michael V. Miller
Rank and Date of Appointment: Associate Professor, September 1988.
Teaching/Research: Job Termination and Unemployment, Social Stratification and Poverty.

Dr. Andrea Ruiz
Degree, Institution, and Field: Ph.D., Penn State University (2018) Sociology
Rank and Date of Appointment: Assistant Professor, September 2018
Teaching/Research: Health and Mental Health, Aging and the Life Course, Child Abuse/Maltreatment, Religion

Dr. Raymond Swisher
Degree, Institution and Field: Ph.D., University of North Carolina at Chapel Hill (1999) Sociology
Rank and Date of Appointment: Full Professor, August 2020.
Teaching/Research: Life course, Educational Mobility, Parental Incarceration, Poverty, and Violence

Dr. Xiaohe Xu
Rank and Date of Appointment: Professor, September 2009
UTSA Non-Tenured Track Faculty in the Sociology Graduate Program:

Terri Earnest
Degree, Institution and Field: Ph.D., Mississippi State University (2003) Sociology.

Joanne Ford-Robertson
Degree, Institution, and Field: M.S., University of Texas at San Antonio (2005) Sociology
Teaching/Research: Intergroup Relations, Social Research Design/Application, Gender

Useful Links

College for Health, Community, and Policy
https://hcap.utsa.edu/

The Graduate School
http://www.utsa.edu/graduate/

Department of Sociology
https://hcap.utsa.edu/sociology/
Master of Science Degree in Sociology

The Master of Science degree in Sociology is designed to prepare graduates with the skills necessary to enter the professional workforce as sociologists or to pursue further study at the doctoral level. Students have the opportunity to acquire a knowledge base in sociological methods, theory and in areas of growing community concern, including health, aging, religion, socioeconomic development, gender issues, and race and ethnic relations. They will have the necessary research skills to define social issues and problems, select data collection techniques, establish appropriate analysis methods, develop statistical reports, and undertake policy analyses for businesses, governmental agencies, and nonprofit organizations.

Program Admission Requirements

Students applying for unconditional admission must satisfy University-wide and College-wide graduate admission requirements, and be recommended for admission by the Graduate Program Committee of the Department of Sociology. Applicants must have completed 18 semester credit hours of undergraduate courses, 12 of which must be at the upper-division level in sociology or related areas, including a course in research methods or statistics. Applicants must have a grade point average of at least 3.0 (on a 4.0 scale) in the last 60 hours of undergraduate and graduate work.

Students who do not meet these criteria may be admitted conditionally or on probation as degree seeking depending on the nature of the deficiency. Admission as a special graduate student may be considered by the Graduate Program Committee upon request of the applicant. Admission as a special graduate student does not guarantee subsequent admission as a degree-seeking graduate student; such students must reapply for degree-seeking status.

Applicants for the Master’s Program in Sociology must submit the following materials to the graduate admissions office:

1. An application form
2. An application fee
3. Official transcripts from all collegiate institutions attended, including community colleges
4. A personal statement (approximately 500 words, or two typed pages) indicating your interest and goals in studying sociology
5. Three letters of recommendation from references who can speak to your qualifications for the graduate program (at least two of these must be from someone who can speak to your academic qualifications)
6. An academic writing sample (such as a paper written for a class, preferably a sociology class)

Degree Requirements

The minimum number of semester credit hours required for the degree, exclusive of coursework or other study required to remove deficiencies, is 36.

Degree candidates must complete the following requirements:

Course List

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>SOC 5003</td>
<td>Sociological Theory</td>
<td>9</td>
</tr>
<tr>
<td>SOC 5063</td>
<td>Research Design</td>
<td></td>
</tr>
<tr>
<td>SOC 5073</td>
<td>Quantitative Research Methods</td>
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</tbody>
</table>
B. 21 semester credit hours of prescribed electives from the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>SOC 5033</td>
<td>Qualitative Research Methods</td>
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<tr>
<td>SOC 5043</td>
<td>Evaluation Research</td>
</tr>
<tr>
<td>SOC 5053</td>
<td>Professionalization Seminar</td>
</tr>
<tr>
<td>SOC 5083</td>
<td>Advanced Quantitative Research Methods</td>
</tr>
<tr>
<td>SOC 5123</td>
<td>Family Contexts and Social Change</td>
</tr>
<tr>
<td>SOC 5133</td>
<td>Sociology of Health and Health Care</td>
</tr>
<tr>
<td>SOC 5143</td>
<td>Demography and Community Trends</td>
</tr>
<tr>
<td>SOC 5173</td>
<td>Religion, Health and Mortality</td>
</tr>
<tr>
<td>SOC 5203</td>
<td>Social Stratification</td>
</tr>
<tr>
<td>SOC 5213</td>
<td>Race and Ethnic Relations</td>
</tr>
<tr>
<td>SOC 5223</td>
<td>Mexican Americans: Community, Culture, and Class</td>
</tr>
<tr>
<td>SOC 5233</td>
<td>Sociology of Gender</td>
</tr>
<tr>
<td>SOC 5253</td>
<td>Border Studies</td>
</tr>
<tr>
<td>SOC 5263</td>
<td>Cultural Studies</td>
</tr>
<tr>
<td>SOC 5323</td>
<td>Sociology of Childhood</td>
</tr>
<tr>
<td>SOC 5333</td>
<td>Language and Society</td>
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<tr>
<td>SOC 5343</td>
<td>Education and Reproduction of Inequality</td>
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<tr>
<td>SOC 5353</td>
<td>Crime and Delinquency</td>
</tr>
<tr>
<td>SOC 5363</td>
<td>Theory Building and Methods</td>
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<tr>
<td>SOC 5403</td>
<td>Social Movements</td>
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<tr>
<td>SOC 5423</td>
<td>Social Psychology</td>
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<tr>
<td>SOC 6043</td>
<td>Immigration and Society</td>
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<tr>
<td>SOC 6063</td>
<td>Health and Health Disparities</td>
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<tr>
<td>SOC 6143</td>
<td>Sociology of Religion</td>
</tr>
<tr>
<td>SOC 6903</td>
<td>Topics in Advanced Sociology</td>
</tr>
<tr>
<td>SOC 6973</td>
<td>Special Problems</td>
</tr>
</tbody>
</table>

Students may take up to 6 credit hours of non-sociology graduate level courses with approval from the Department Chair and Graduate Advisor or Record.

C. 6 semester credit hours consisting of the following options:

1. **Thesis Option**: This option is available only with permission from an instructor, the Graduate Advisor of Record, and after the completion of 24 semester credit hours. Students electing the thesis option are required to enroll in SOC 6983 or SOC 6986 Master’s Thesis for a total of 6 credit hours, which includes completion of an oral comprehensive exam (i.e., successful thesis proposal defense). Students failing to complete all requirements of the thesis option within the 6 credit hours would be required to enroll for 1 credit hour of SOC 6981 Master’s Thesis. The Master’s thesis requires compliance with UTSA thesis requirements and a successful final thesis defense.

2. **Internship Option**: Students may participate in an internship after completion of 18 semester credit hours (which must include the core courses). Internships offer work-oriented experiences in local organizational settings where the principles, theories, concepts, and methods of the discipline can be applied. Students electing the internship option are required to enroll in SOC 6963 (repeated for a total of 6 credit hours). A research paper under the supervision of assigned faculty is required, including completion of an oral comprehensive exam (i.e., successful internship proposal defense).
3. **Exit Exam Option** (Written Comprehensive Examination): The Master’s degree exit exam must be taken in the final semester of the student's program if this completion option is selected. Students who select this option are required to take the written comprehensive examination and complete two additional electives (6 hours). It is required that one of these additional electives be SOC 6933 Exit Exam, which is graded as Credit/Non-Credit. This course provides a review of the three core courses from which all exam questions will be drawn. At the end of the course, the written comprehensive examination will be administered. The comprehensive exam is a time-limited, closed-book exam administered in two 4-hour sessions on one day at the end of each semester. A student must complete this course to satisfy the requirements of the degree, but can also receive credit for this course without successfully completing the comprehensive exam. In the event that a student does not pass all sections, the student must retake the full comprehensive exam in a subsequent semester. Students have one calendar year (two semesters) from their initial attempt to successfully pass the comprehensive exam. Students will be dismissed from the program after two unsuccessful attempts to pass the comprehensive exam. Students do not need to re-enroll in SOC 6933 to retake the comprehensive exam. Students not enrolled in any other courses would be required to enroll in 1 credit hour of SOC 6961 Comprehensive Examination in the subsequent long semester in which the student wishes to retake the comprehensive exam.
COURSE DESCRIPTIONS SOCIOLOGY

SOC 5003. Sociological Theory. (3-0) 3 Credit Hours.
The nature of sociological theory, the major varieties of theory, the theorists who developed them, and the social and historical contexts of theory development and construction. Issues concerning the relation of theory and research are also explored. Course Fee: GL01 $90.

SOC 5033. Qualitative Research Methods. (3-0) 3 Credit Hours.
Qualitative strategies and techniques used in social science research, including field methods such as participant observation, in-depth interviews, and the collection of documents. Emphasis is on understanding the ways people interpret their experiences and construct and shape their reality. Course Fee: GL01 $90.

SOC 5043. Evaluation Research. (3-0) 3 Credit Hours.
Theory and practice of evaluation of public policy and social service programs. Evaluation theories, models, and key evaluation studies are reviewed. Practical and political issues involved in the design and implementation of evaluations are addressed. Evaluation of a social agency or program may be included. Course Fee: GL01 $90.

SOC 5053. Professionalization Seminar. (3-0) 3 Credit Hours.
This course assists students in navigating key benchmarks in the master’s program, including the comprehensive examination, master’s thesis, and internship. Issues of pedagogy (teaching), writing, and scholarship are also addressed, along with prospects students often consider upon completion of the master’s degree (e.g., doctoral program admission, community college instruction, and the application of sociological skills in workplace settings). Course Fee: GL01 $90.

SOC 5063. Research Design. (3-0) 3 Credit Hours.
Prerequisite: 3 semester credit hours of undergraduate research methods. Graduate-level methods of sociological inquiry. Topics may include the ethics of social inquiry, deductive and inductive reasoning, conceptualization and operationalization, sampling, experimental and quasi-experimental design, survey research, field research, unobtrusive research, and basic qualitative and quantitative data analysis. Course Fee: GL01 $90.

SOC 5073. Quantitative Research Methods. (3-0) 3 Credit Hours.
Prerequisite: SOC 5063. Graduate-level social statistics. Topics may include analysis of contingency tables, analysis of variance, correlation, multiple linear and logistic regressions, and index construction and scaling with use of computer programs such as SPSS to analyze social data. (Formerly SOC 5013. Credit cannot be earned for both SOC 5013 and SOC 5073.) Course Fee: GL01 $90.

SOC 5083. Advanced Quantitative Research Methods. (3-0) 3 Credit Hours.
Prerequisite: SOC 5073. Advanced social statistics. Topics may include categorical data analysis, event history analysis, structural equation modeling (LISREL), multi-level modeling or longitudinal data analysis with use of computer programs such as SPSS, STATA, SAS, Amos, or HLM to analyze social data. (Formerly SOC 5023. Credit cannot be earned for both SOC 5023 and SOC 5083.) Course Fee: GL01 $90.

SOC 5123. Family Contexts and Social Change. (3-0) 3 Credit Hours.
Family system organization and process within the broader context of community and society. Emphasis is on the changing historical roles of families, as well as cross-cultural, socioeconomic, race and ethnic, and gender variability in the family. The impact of education, the economy, and politics is also considered. Course Fee: GL01 $90.

SOC 5133. Sociology of Health and Health Care. (3-0) 3 Credit Hours.
The relation of social behavior to health status, epidemiology, and the social organization of medicine in the United States and cross-culturally. Emphasis is on the development of the health care industry and problems associated with the delivery of health care services. Course Fee: GL01 $90.

SOC 5143. Demography and Community Trends. (3-0) 3 Credit Hours.
Basic demographic perspectives and data; methods of analysis of population size, distribution, and composition; determinants and consequences of population trends. Applications of computer programs for demographic analysis may be included. Course Fee: GL01 $90.

SOC 5173. Religion, Health and Mortality. (3-0) 3 Credit Hours.
Explores the complex relationships between religion and mental health, physical health, and mortality risk. Attention will also be given to religious influences on factors that may affect health, including health behaviors, social ties and support systems, psychological resources, coping practices, and character strengths that may foster resilience. The distinction between religiousness and spirituality will be discussed. Course Fee: GL01 $90.

SOC 5203. Social Stratification. (3-0) 3 Credit Hours.
Theory and research pertaining to structures of social inequality - their causes, forms, and consequences. Emphasis is on the distribution of power, prestige, and economic privilege, and patterns of social mobility in the United States. Course Fee: GL01 $90.

SOC 5213. Race and Ethnic Relations. (3-0) 3 Credit Hours.
Dominant-subordinate relations between various racial and ethnic groups from cross-cultural theoretical perspectives. Models of assimilation, cultural pluralism, and colonialism are investigated, as are their implications for minority and majority group members. Course Fee: GL01 $90.
SOC 5223. Mexican Americans: Community, Culture, and Class. (3-0) 3 Credit Hours.
Sociological focus on the Mexican American population. Emphasis is on the theories used to interpret the experiences of this group, particularly those oriented to issues of stratification and social mobility. Course Fee: GL01 $90.

SOC 5233. Sociology of Gender. (3-0) 3 Credit Hours.
Interdisciplinary survey of theory and current research on gender and gender-related issues. Gender-based theories are examined and compared to explanations for other forms of social stratification. Implications for family dynamics, the labor force, and the economy are explored. (Formerly titled “Gender and Society.”) Course Fee: GL01 $90.

SOC 5253. Border Studies. (3-0) 3 Credit Hours.
An examination of borders in an era of globalization, with emphasis on the United States–Mexico border. Themes may include a theoretical criticism of American mainstream border studies and its more important representatives. Course Fee: GL01 $90.

SOC 5263. Cultural Studies. (3-0) 3 Credit Hours.
A study of the significance of culture in society, including the relationship between culture, consciousness, the economy, identity, and history. The development of the field and crucial debates in the literature will be examined. The relationship of Cultural Studies with Critical Theory, feminist theory, multicultural theory, and media studies will be explored. Course Fee: GL01 $90.

SOC 5323. Sociology of Childhood. (3-0) 3 Credit Hours.
Explores concepts, theories, and empirical research focusing on childhood and children. Topics may include social structure and its consequences for children’s lives, and how circumstances, meanings, and representations of childhood differ across cultures. Course Fee: GL01 $90.

SOC 5333. Language and Society. (3-0) 3 Credit Hours.
An examination of the work of important scholars in the study of language and social behaviors. Themes may include an overview of morphology communication, communicative interactions, societal segmentation and linguistic variation, language and gender, language acquisition, language policies, bilingual communities, and language in institutional encounters such as schools. Course Fee: GL01 $90.

SOC 5343. Education and Reproduction of Inequality. (3-0) 3 Credit Hours.
Examines the relation between types of societies and systems of education, the connection between schooling and societal stratification, and how schooling contributes both to social mobility and to the reproduction of the prevailing social order. Course Fee: GL01 $90.

SOC 5353. Crime and Delinquency. (3-0) 3 Credit Hours.
Analyzes the role of crime and delinquency in society. A consideration of the relationship among data, theory, and policy as integral components of crime and delinquency forms a central theme of this course. Independent empirical work is required. Course Fee: GL01 $90.

SOC 5363. Theory Building and Methods. (3-0) 3 Credit Hours.
Explores the role of theory building and methodology in sociology. The philosophy of science and sociology of knowledge and of science are used to understand the scientific dynamics of sociology. Theory building, methodology, and research design are explored. Course Fee: GL01 $90.

SOC 5403. Social Movements. (3-0) 3 Credit Hours.
Involves evaluation of dominant theoretical perspectives and research strategies in social movements and organized protests. Contrasts classic theoretical models with more recent scholarship emphasizing the cultural dimensions of social movement dynamics. Case studies may include the American Civil Rights Movement, Labor Unionization, and the Feminist and Environmental Movements. Course Fee: GL01 $90.

SOC 5423. Social Psychology. (3-0) 3 Credit Hours.
Provides the student with foundation in the theoretical background of social psychology as well as exposure to contemporary empirical examination of the theories and concepts utilized in this perspective. Topics for study may include socialization, social roles, aggression, pro-social behavior, interpersonal attraction, group dynamics, and collective behavior. Course Fee: GL01 $90.

SOC 6043. Immigration and Society. (3-0) 3 Credit Hours.
Analyzes theoretical explanations and social, economic, cultural, and ideological features of migration. May include topics such as border dynamics, transnationalism, incorporation of immigrants, remittances, and the impact on sending and receiving countries. Course Fee: GL01 $90.

SOC 6063. Health and Health Disparities. (3-0) 3 Credit Hours.
Explores issues related to disparities in population health. Health care based on racial, ethnic, and socioeconomic backgrounds in the United States and other nations will be analyzed. Discussions may include differences in health and health care at the local, national or international level. Course Fee: GL01 $90.

SOC 6143. Sociology of Religion. (3-0) 3 Credit Hours.
A seminar to provide a theoretical and methodological appraisal of contemporary research in the sociology of religion. Classic texts will be considered with emphasis on current trends in the field. May include topics such as religion and health, religion and globalization, new religious movements, religion and politics, religion and family and the immigrant religious experience. Theoretical debates from the secularization thesis rational choice approaches will be considered. Course Fee: GL01 $90.
SOC 6713. Health Care System in the United States. (3-0) 3 Credit Hours.
This course covers the complexities of health care organization and finance and presents a general overview of how the U.S. health care system works and how the major components within the system fit together. Covers basic structures and operations of the U.S. health system - from its historical origins and resources, to its individual services, cost, and quality. Compares and contrasts the U.S. health care system with other health care systems around the world. Course Fee: GL01 $90.

SOC 6723. Religion, Health and Mortality. (3-0) 3 Credit Hours.
A growing body of theory and research explores the connections between religion (and its close cousin, spirituality) and a diverse array of mental and physical health outcomes, including mortality risk. In this course, explanatory pathways receive particular attention, including the role of religion in shaping health behaviors and lifestyles, social resources, psychological resources, coping practices, healthy beliefs, character strengths, and other potential mechanisms. A number of other topics are considered as well, including: the negative health effects of religion, racial/ethnic and other subgroup variations in the religion-health connection, faith-based health programming, the role of religion and spirituality in healthcare settings, and others. Although the primary focus is on the U.S. and developed western societies, comparative materials may also be introduced. Course Fee: GL01 $90.

SOC 6733. The Social Psychology of Health and Illness. (3-0) 3 Credit Hours.
This course is organized primarily around the "stress process model" in the social psychology of health and illness. The "stress process" perspective explains individual- and group-level variations in health outcomes partly in terms of (a) differential exposure to stressful events and conditions and (b) differential vulnerability to (or resilience in the face of) such stressors. Thus, we will selectively examine literature on the definition, socio-economic position, race and ethnicity, gender, and other important elements of social location. Course Fee: GL01 $90.

SOC 6743. Religion, Spirituality and Families. (3-0) 3 Credit Hours.
After a long period of neglect, scholars and practitioners are once again interested in the relationships between religion, spirituality, and family life. This course will introduce students to key theoretical, methodological, and substantive issues in this broad area. Specific coverage will be given to the complex links between religious factors and sexual behavior and fertility, child-rearing ideals and practices, gender roles, intimate relationships, intergenerational relations, and other facets of family life. The role of religion among racial and ethnic minority families will receive particular attention. Although much of the course material focuses on the United States, comparative cases will also be considered. Course Fee: GL01 $90.

SOC 6753. Racial/Ethnic Minority Families in the United States. (3-0) 3 Credit Hours.
This course will be devoted to a survey of racial/ethnic families in contemporary America. The course is designed to help students to better understand the concept of "family ethnicity," as the United States is approaching the time when a majority of its citizens will be members of ethnically or culturally diverse families. This course will compare differences and similarities in family lives across a number of racial/ethnic groups in the United States. Specifically, four major groups of racial/ethnic families - African, Hispanic, Asian, and Native American families - will be explored and compared. Families with different ethnic/cultural backgrounds such as Hawaiian and/or Jewish American families will be discussed briefly as well. Course Fee: GL01 $90.

SOC 6763. Youth and Emerging Adulthood. (3-0) 3 Credit Hours.
This course will focus on youth and adolescence as well emerging adulthood from a sociological perspective. It will examine theoretical and empirical research related to youth, adolescence and emerging adulthood as well as connect these ideas to practical concerns and current events. It will explore the lives and diverse experiences of young people and will focus on topics such as the historical development and distinguishing characteristics of adolescence and emerging adulthood, the social and cultural context of adolescence and emerging adulthood, gender and identity, family relationships, peers and friends, dating, romance, and family formation, religion and spirituality, school and education, and work and the future. Course Fee: GL01 $90.

SOC 6903. Topics in Advanced Sociology. (3-0) 3 Credit Hours.
A seminar offering the opportunity for specialized study not usually available as part of the regular course offerings. Topics may include social gerontology, deviance, social psychology, religion, mass communications, and research applications. May be repeated for credit when topics vary. Course Fee: GL01 $90.

SOC 6933. Exit Examination. (0-0) 3 Credit Hours.
Prerequisites: Permission of the Graduate Advisor of Record is required and the exam must be taken in final semester of program. This is an exam on sociological theory and methods. It is an in-house, closed book exam administered in two 4-hour sessions on one day at the end of each semester. The grade report for the course is either “CR” (satisfactory performance on the Exit Examination) or “NC” (unsatisfactory performance on the Exit Examination). Course Fee: GL01 $90.

SOC 6951. Independent Study. (0-0) 1 Credit Hour.
Prerequisites: Graduate standing and permission in writing (form available) of the instructor and the Sociology Graduate Advisor of Record. Independent reading, research, discussion, and/or writing under the direction of a faculty member. For students needing specialized work not usually available as part of the regular course offerings. May be repeated for credit, but not more than 6 hours, regardless of discipline, will apply to the Master's degree. Course Fee: GL01 $30.
SOC 6953. Independent Study. (0-0) 3 Credit Hours.
Prerequisites: Graduate standing and permission in writing (form available) of the instructor and the Sociology Graduate Advisor of Record. Independent reading, research, discussion, and/or writing under the direction of a faculty member. For students needing specialized work not usually available as part of the regular course offerings. May be repeated for credit, but not more than 6 hours, regardless of discipline, will apply to the Master's degree. Course Fee: GL01 $90.

SOC 6961. Comprehensive Examination. (0-0) 1 Credit Hour.
Prerequisite: Approval of the Sociology Graduate Program Committee to take the Comprehensive Examination. May be repeated as many times as approved by the Sociology Graduate Program Committee. Enrollment is required each term in which the Comprehensive Examination is taken if no other courses are being taken that term. The grade report for the course is either “CR” (satisfactory performance on the Comprehensive Examination) or “NC” (unsatisfactory performance on the Comprehensive Examination). Course Fee: GL01 $30.

SOC 6963. Internship. (0-0) 3 Credit Hours.
Prerequisites: Consent of instructor and 18 semester credit hours of graduate work. Work-oriented experience within a local organizational setting where the principles, theories, concepts, and methods of the discipline can be applied. A research paper under the supervision of assigned faculty is required. Course Fee: GL01 $90.

SOC 6966. Internship. (0-0) 6 Credit Hours.
Prerequisites: Consent of instructor and 18 semester credit hours of graduate work. Work-oriented experience within a local organizational setting where the principles, theories, concepts, and methods of the discipline can be applied. A research paper under the supervision of assigned faculty is required. Course Fee: GL01 $180.

SOC 6973. Special Problems. (3-0) 3 Credit Hours.
Prerequisite: Consent of instructor. An organized course offering the opportunity for specialized study not usually available as part of the regular course offerings. Special Problems courses may be repeated for credit when topics vary, but not more than 6 hours, regardless of discipline, will apply to the Master's degree. Course Fee: GL01 $90.

SOC 6983. Master's Thesis. (0-0) 3 Credit Hours.
Prerequisites: Permission of the Graduate Advisor of Record and thesis director, and 24 semester credit hours of graduate work. Thesis research and preparation. May be repeated for credit, but not more than 6 hours will apply to the Master's degree. Credit will be awarded upon completion of the thesis. Enrollment is required each term in which the thesis is in progress. Course Fee: GL01 $90.

SOC 6986. Master's Thesis. (0-0) 6 Credit Hours.
Prerequisites: Permission of the Graduate Advisor of Record and thesis director, and 24 semester credit hours of graduate work. Thesis research and preparation. May be repeated for credit, but not more than 6 hours will apply to the Master's degree. Credit will be awarded upon completion of the thesis. Enrollment is required each term in which the thesis is in progress. Course Fee: GL01 $180.

SOC 7001. Doctoral Dissertation. (0-0) 1 Credit Hour.
Prerequisite: Admission to Candidacy for the Doctoral degree in Translational Science. Preparation and writing of the Doctoral dissertation. May be repeated for credit, but not more than 12 hours may be applied to the Doctoral degree. Course Fee: GL01 $30.

SOC 7003. Doctoral Dissertation. (0-0) 3 Credit Hours.
Prerequisite: Admission to Candidacy for the Doctoral degree in Translational Science. Preparation and writing of the Doctoral dissertation. May be repeated for credit, but not more than 12 hours may be applied to the Doctoral degree. Course Fee: GL01 $90.

SOC 7006. Doctoral Dissertation. (0-0) 6 Credit Hours.
Prerequisite: Admission to Candidacy for the Doctoral degree in Translational Science. Preparation and writing of the Doctoral dissertation. May be repeated for credit, but not more than 12 hours may be applied to the Doctoral degree. Course Fee: GL01 $180.

SOC 7891. Doctoral Research. (0-0) 1 Credit Hour.
Preparation and writing of dissertation proposal. May be repeated for credit, but not more than 6 hours will apply to the Doctoral degree. Course Fee: GL01 $30.

SOC 7893. Doctoral Research. (0-0) 3 Credit Hours.
Preparation and writing of dissertation proposal. May be repeated for credit, but not more than 6 hours will apply to the Doctoral degree. Course Fee: GL01 $90.
Graduate Workshops are Offered During the Year.
Some of the Descriptions are as follows:

**Ethics in Conduct of Research:** The UTSA Research Integrity and Compliance Office discusses ethical standards and compliance while conducting research for essays, papers, thesis and dissertations.

**Financial Aid for Grad Students:** UTSA Financial Aid Representatives offer current and prospective graduate students tools and tips for success to secure FREE funding for Graduate School.

**Financial Considerations for Graduate School:** The Graduate School provides financial insight from a graduate student alumni point of view with a focus on consideration of funding opportunities, responsible borrowing and debt/money management (for prospective students, but current students are welcome).

**Writing I & II:** These workshops are "in development" by The Writing Center. Topics will include Expectations of Grad Writing, APA Citation, the Art of Proofreading, along with other topics TBD.

**Presentation Proficiency:** The Tomas Rivera Center Graduate Student Learning Assistance will assist students with development of effective presentations and presentation skills.

**Effective Grant Writing:** A representative from the Office of Sponsored Programs provides practical tips towards grant writing to secure funding proposals.

**Resume, CV and Cover Letter Development (Career I):** The Career Center discusses these topics in depth.

**Interview Preparation (Career II):** The Career Center covers topics and provides insights to prepare students for professional interviewing and the resources available to search for positions in their field.

**To register for any of these workshops, please visit [http://events.embark.com/Event/UTSA/workshops](http://events.embark.com/Event/UTSA/workshops) and click on the date of the event twice. Contact 210.458.4111 with any questions or email john.shaffer@utsa.edu.**
Standards of Successful Graduate Student Conduct

Courses are conducted in a seminar format. To receive credit for class, students arrive on time and remain until the class is dismissed by the professor. Regular attendance and participation in discussion (that is respectful of the points of view of other students and the professor) are expected. Only students registered in the course may attend class unless permission is granted ahead of time by the professor. Classrooms are wireless; students often can bring laptops for use in class (depending on the stipulations of the professor) as long as the student is focusing on the course (i.e. personal emails and other distractions are not acceptable.) Please turn off cell phones, blackberries, and pagers while in the class. Students are expected to come to class prepared with readings and assignments completed by designated deadlines.

If you need to set up a meeting with a professor, please contact him/her using his/her preferred method of communication (this can vary by professor – some prefer email while others do not use email). You can consult with staff or use multiple methods of contact. Please also realize that your professor is busy and it will take time to respond to your request. If you do not hear back from your professor after a couple of days, feel free to follow up with another message. Let you professor know exactly what you need in your correspondence, and be prepared with necessary materials when you meet. Send a reminder of your meeting and arrive to your meeting on time. Let your professor know in advance if something comes up and you must cancel a meeting (at least 24 hours in advance is recommended).

Academic Probation or Dismissal

Probation

• GPA dropping below a 3.0
• Receiving a “C” or “D” in any course
• Students who do not meet their conditions
• Reinstated students following academic dismissal

Dismissal

• GPA dropping below a 2.0
• Receiving a “F” in any course

Readmission

Students who have not been in attendance for one full year are considered inactive and must reapply for admission. UTSA Masters students who have attended a semester but have not been in attendance for one full year are required to reapply and submit an application for graduate admission.

Transferring Graduate Classes from Other Universities

The catalog says, “transfer credit of usually not more than 6 semester credit hours may be allowed for graduate coursework." It also says “upon petition from the student, recommendation of the graduate program committee, and approval by the Dean of the Graduate School, that a max of 12 hours can be transferred.” Please see your advisor for more information.

Incomplete:

Grade will change to an “F” not stay as “IN” after one year.
In graduate courses, incomplete work must be made up no later than the end of the final examination period one year from the semester the Incomplete was received and before the student’s graduation. If the work is not completed within this time, the “IN” is automatically changed to a grade of “F”, and credit may be earned only when the student re-enrolls in the course and completes the entire course satisfactorily. The time limit does not apply to graduate-level thesis, internship, or dissertation courses, except that an “IN” cannot be removed after a degree is awarded. The time limit does apply to all other graduate courses, including special problems and independent study courses. Extenuating circumstances such as active military service will be eligible for exceptions.
IMPORTANT FORMS

General Rule:

EVERYTHING requires paperwork and approval. Always communicate with the Graduate Advisor of Record (GAR) prior to enrolling in courses, etc.

*Note: Students are not able to enroll themselves in thesis hours, internship hours, comprehensive exam hours, or independent study hours. This must be done by an administrator.

Important: Do not use these versions of the forms as updates may occur from this date on. Be sure to check with the GAR regarding access to the appropriate (i.e., most recent version) of the form needed.
Pre Intent for Graduate Internship

Student Name: ________________________________

Site Name: ________________________________

Site Address: ______________________________

Roles and responsibilities (brief abstract)

Tie internship to their sociological knowledge base

Faculty Advisor’s signature: ______________________

GAR’s signature: ______________________

Chair’s signature: ______________________
THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DEPARTMENT OF SOCIOLOGY
GRADUATE INTERNSHIP COURSE FORM

Students’ Name ____________________________
  Last First Middle

Banner ID# @ ____________________________ Home Phone ________________

Student’s Address _______________________________________________________
  City, State, Zip

Mobile phone ______________ E-mail ______________________________

Course SOC 6963 6966 Call # __________ Credit ______ Term ______

Internship organization or placement _______________________________________

Address _______________________________________________________________
  City, State, Zip

Workplace Supervisor _____________________________________________________

  Phone # __________________ fax # __________________ E-mail address __________

Have you been employed or interned with this organization before? Yes _____ No _____
If yes, please describe the previous work relationship:

Description of internship duties:

NOTE: No intern may be placed where he/she might interfere with or affect the result of an election or nomination of a
candidate, or to achieve any other political purpose.

====================================================================

APPROVED: _________________________________ Date ________________
  Faculty Supervisor

______________________________ Date ________________
  Graduate Advisor

______________________________ Date ________________
  Department Chair
INTENT TO WRITE A THESIS

This form must be completed and on file in the Dean’s Office before enrollment in the Master’s Thesis hours.

**Resubmit only** if there is a change in the title or committee members.

Name of Student: ____________________________  Banner ID: ____________________________

Graduate Program: ____________________________  Concentration (If applicable): ____________________________

Expected Graduation Date: ________________

Preliminary Thesis Title:

Please attach an addendum that provides an overview of your proposed thesis to include the following:

- A brief overview/statement of the topic or nature of the problem to be researched
- Research question(s) to be addressed or hypothesis to be tested (if formed)
- Brief discussion of proposed methodology (i.e., type of analysis)
- Data that will be used and current/planned access

The addendum should be at least one-half page, but not more than a full page.

The following approval signatures are required in sequence:

Thesis Chair: ____________________________  Date ________________

Thesis Committee Member: ____________________________  Date ________________

Thesis Committee Member: ____________________________  Date ________________

Thesis Committee Member: ____________________________  Date ________________

Graduate Studies Committee Chair: ____________________________  Date ________________

Graduate Advisor of Record: ____________________________  Date ________________

Associate Dean: ____________________________  Date
Completion of Comprehensive Examination

Student Name: ___________________________ Banner ID: ________________
Graduate Program: ___________________________________________________
Concentration (If applicable): ____________________ Catalog: ____________

Non-Thesis Option: [ ]
Thesis Option: [ ]
If Thesis Option, please provide:
Member: ____________________________________________________________
            Print Name ________________________________ Date: ____________

Member: ____________________________________________________________
            Print Name ________________________________ Date: ____________

Member: ____________________________________________________________
            Print Name ________________________________ Date: ____________

This is to certify that ________________________________________________

[ ] Passed the Comprehensive Examination.
[ ] Failed the Comprehensive Examination.

Comp Exam Committee Chair: ________________________ Date: ____________
Graduate Advisor of Record: ___________________________ Date: ____________
Department Chair: _________________________________ Date: ____________
Associate Dean: _________________________________ Date: ____________
The following courses are required for the degree indicated above:

<table>
<thead>
<tr>
<th>Discipline and number</th>
<th>Course Title</th>
<th>Sem. Hr. Credit</th>
<th>Grade</th>
<th>When and Where Completed if not UTSA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses (9 credit hours)</td>
<td></td>
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<tr>
<td>SOC 5003</td>
<td>Sociological Theory</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>SOC 5063</td>
<td>Research Design</td>
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<tr>
<td>Exit Exam (3 credit hours)</td>
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<tr>
<td>SOC 6933</td>
<td>Exit Exam</td>
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<tr>
<td>Total:</td>
<td></td>
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</tbody>
</table>

No Petition/Waiver

Comments:

No Petition/Waiver

Comments:

No Petition/Waiver

Comments:

Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Master’s degrees, the above named student will have satisfied all requirements for the Masters’ degree.

Department Approval: _________________________________  __________________ Date: ________

Signature  Title

College Approval:_____________________________________  ___________________ Date: _______

Signature  Title
The following courses are required for the degree indicated above:

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<td>Prescribed Electives (21 credit hours)</td>
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Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Master's degrees, the above named student will have satisfied all requirements for the Masters' degree.

No Petition/Waiver

Comments:

No Petition/Waiver

Comments:

No Petition/Waiver

Comments:

Department Approval: _________________________________  __________________ Date: ________

Signature  Title

College Approval: _________________________________  __________________ Date: ________

Signature  Title
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</tbody>
</table>

**Graduation Audit:**

- [ ] Completed Proposal Defense
- [ ] Certification of Completion of Thesis Requirements attached

No Petition/Waiver

Comments:

No Petition/Waiver

Comments:

No Petition/Waiver

Comments:

Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Master’s degrees, the above named student will have satisfied all requirements for the Masters’ degree.

Department Approval: _________________________________  __________________ Date: ______

Signature  Title

College Approval: _________________________________  __________________ Date: ______

Signature  Title