THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Agency / Facility Information Sheet

Today's Date: _07_/01_/2020_

Agency Name: ___UTSA: Sarah Ullevig Nutrition Research Internship or Garden Intern_______

Address: __One UTSA Circle________________________________________

Phone Number: __210-458-5998______________ Email address: __sarah.ullevig@utsa.edu

1. Please briefly describe the scope of your agency/facility’s work. Printed brochures or fact sheets explaining your organizational goals may be attached. See brochure.

2. Indicate the most appropriate person to contact within your agency/facility regarding internship possibilities. -Same as above

Name_________________________ Title/Responsibility__________________________

Phone #_________________ Office Address: ______________________________________

Email:________________________ Type of Company (LLC, Non-for Profit, etc.): ____________

3. Briefly describe the internship experiences available with your agency/facility.

-Research intern: data collection, training on research study specific software including nutrient analysis software, data analysis, working individually and with a research team. Techniques utilized: 24-hour dietary recalls, nutrition and malnutrition screening, physical functioning tests related to sarcopenia (example: hand grip test). Focus population is older adults.

-Garden intern: student member of the UTSA community garden; attends meetings, plans events, creates flyers, attends all gardening events, revises and creates garden documents, garden maintenance.

4. Are there any restrictions to an internship that the student or University should be aware of? Will this be a paid position? May have travel requirements if data collection events are off-site; most work will be completed at UTSA. Not a paid position.

5. Is your organization required to follow HIPPA guidelines? YES_______ NO _____X____ Follows UTSA’s IRB Human Research guidelines

6. Do you require background checks for the interns? Yes____X____ NO_______

7. The internship requires 300 total hours during the semester. Are you able to host an intern for an average of:

   20 hours per week during fall semester? ___ X ______,
   20 hours per week during spring semester? ___ X ______,
   30 hours per week during summer semester? ___ this varies depending on the summer, but likely yes_______

Agency Info Sheet June 24, 2020