

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**  
**PROSPECTIVE AFFILIATION AGREEMENT**

**Agency / Facility Information Sheet**

*This information collected on this sheet will be used to complete a formal agreement with your institution.*

Today's Date: 3/27/19

Agency Name: Girls Inc of San Antonio

Address: 118 N. Medina Street; San Antonio, TX 78207

Phone Number: 210-298-5862      Email address: scook@girlsinca.org

1. Please briefly describe the scope of your facility/agency's work. Printed brochures or fact sheets explaining your organizational goals may be attached.

***Provides educational programs for at risk girls. Girls Inc insures all girls are Strong, Smart and Bold. That means girls will grow up healthy, educated and independent which is why our program to at risk girls is so important.***

2. Indicate the most appropriate person(s) to contact within your facility/agency regarding internship possibilities.

Name: Sherry Cook Title/Responsibility: Program Director  
Phone #: 210-887-3806 Office Address: 118 N. Medina St. San Antonio, TX 78207  
Email: scook@girlsinca.org Type of Company (LLC, Non-for Profit, etc.): Nonprofit

3. Briefly describe the internship experiences available with your facility/agency. The Program Facilitator works closely with schools, community organizations, and other partners to coordinate and deliver Girls Inc. programming, mentoring, and activities primarily for 3<sup>rd</sup> – 8<sup>th</sup> grade girls. This individual will also have a pivotal role in being a role model/mentor to girls, promoting their well-being, development, confidence, and success; motivating and inspiring girls to be active participants in program activities, promoting their long-term involvement and providing evaluation and feedback to ensure our programs stay relevant to all girls.

4. Are there any restrictions to an internship that the student or university should be aware of? Will this be a paid position? This is not a paid internship- applicants must have reliable transportation to get to the local schools where programs are delivered in Bexar county.
5. Is your organization a HIPPA covered agency? YES \_\_\_\_\_ NO X
6. Do you require background checks for the interns? Yes X NO \_\_\_\_\_
7. Are you available for Fall 20 hrs/wk X, Spring 20 hrs/wk X, and Summer 30 hrs/wk X?