

**EDUCATIONAL WORK PLAN  
THE UNIVERSITY OF TEXAS AT SAN ANTONIO  
KINESIOLOGY INTERNSHIP**

Please email the form to [KIN.Internship@utsa.edu](mailto:KIN.Internship@utsa.edu), and copy your site supervisor on the email.

**STUDENT INFORMATION**

Name:  Banner (@xxxxxxx):

Email:  Phone Number:

Degree Concentration:

Academic Advisor:

Emergency Contact Person:

Emergency Contact Number:

**INTERNSHIP SITE INFORMATION**

If site supervisor contact information changes, please notify the department ([KIN.Internship@utsa.edu](mailto:KIN.Internship@utsa.edu)) immediately with new contact information.

Agency Name:

Site Supervisor:

Site Supervisor's Email:

Site Supervisor's Phone number:

**INTERNSHIP SCHEDULE**

Please describe your typical internship schedule.

	Start time	End time	Total time
Monday	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tuesday	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wednesday	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thursday	<input type="text"/>	<input type="text"/>	<input type="text"/>
Friday	<input type="text"/>	<input type="text"/>	<input type="text"/>
Saturday	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sunday	<input type="text"/>	<input type="text"/>	<input type="text"/>

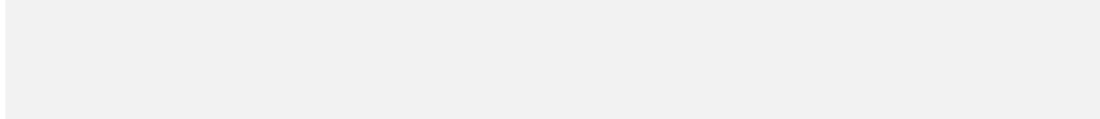
Weekly total\*:

\* This should equal approximately 20hours

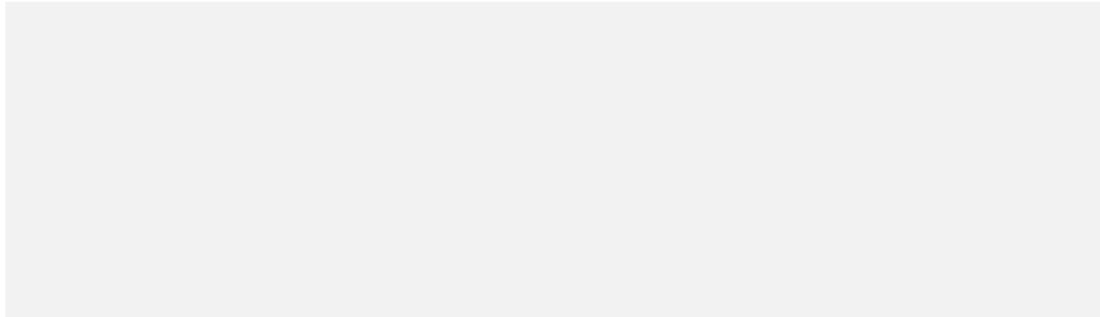
## **EDUCATIONAL WORK PLAN**

### **A. Educational objectives for the Internship**

1. Please describe your career goals.



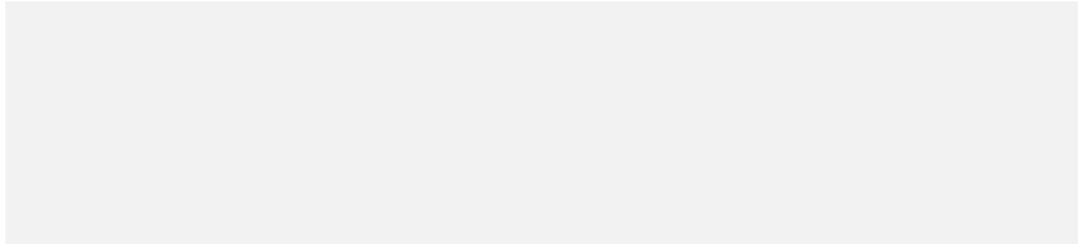
2. List 3 specific objectives you wish to accomplish during this internship experience.



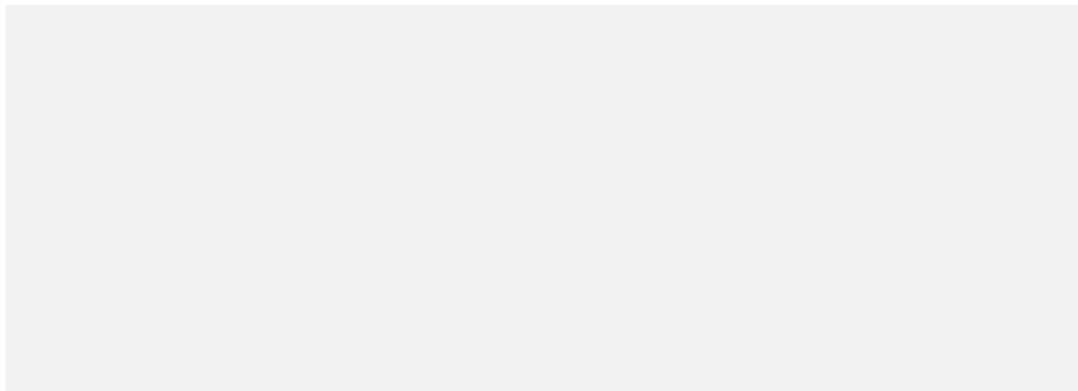
### **B. Detailed Description of Internship**

1. **Internship Assignment:** Provide detailed information on the following:

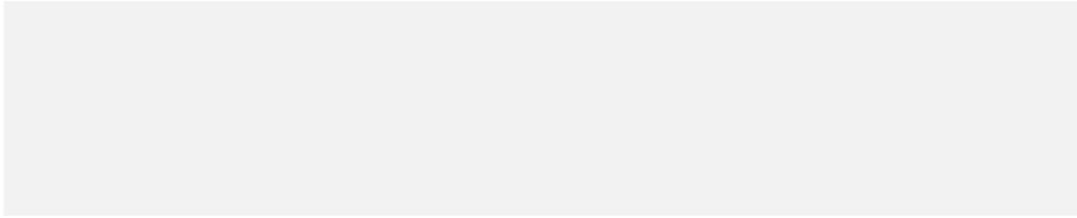
- a) Describe the job assignments for which you will be responsible during this internship.



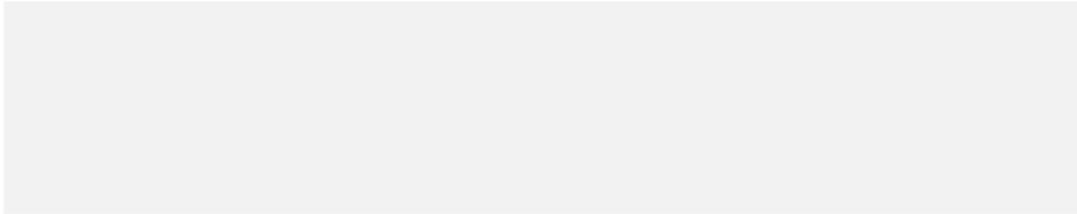
- b) List a **minimum of 5 specific objectives/tasks** that you will accomplish during your internship.



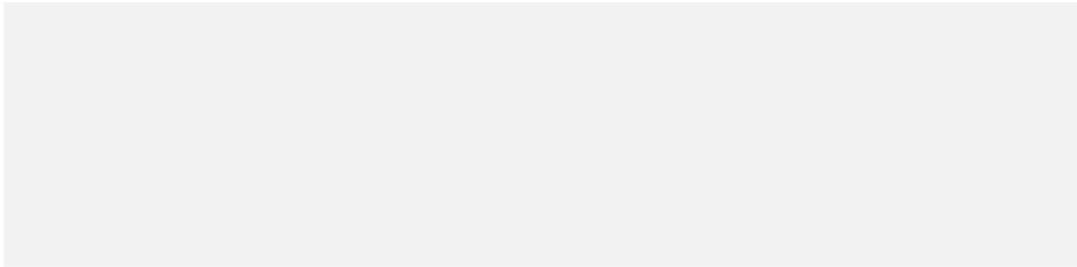
c) Describe two strengths that you feel you can bring to your internship site.



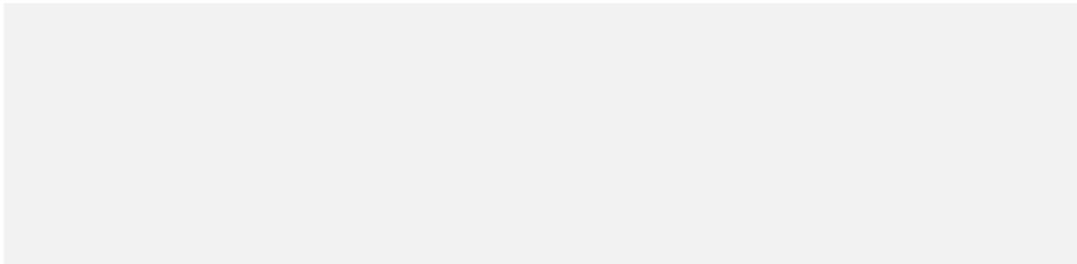
d) Describe two weaknesses that you feel you could work on throughout this internship experience.



2. **Orientation and Training:** Describe the orientation and training you will receive as preparation for accomplishing your internship assignments.



3. **Evaluation:** Provide a tentative schedule indicating when (days, dates, and time) you will meet with your site supervisor weekly for evaluative conferences.



**C. Contingency plan in case of COVID-19 Resurgence**

This fall, there is a chance that another wave of COVID-19 will disrupt our plans. In case the decision is made at the university level to conduct fall classes online or switch to online midway through the semester (like what happened in Spring 2020), you must be able to work remotely for at least 200 hours (12-13 hours a week). It is imperative that you and your site supervisor discuss the potential of working remotely for your Fall 2020 internship.

(Initial)

I have discussed the potential for working remotely for Fall 2020 internship with my site supervisor.

(Select one)

Based on my discussion with my site supervisor, it **does not** seem feasible to complete at least 200 hours remotely if needed

We will contact you to come up with an alternative plan

Or

Based on my discussion with my site supervisor, it seems feasible to complete at least 200 hours remotely if needed

Please briefly describe some brief points discussed with your site supervisor about working remotely (what equipment will you need? what tasks will you be doing? what hours/days will you need to be working remotely? etc.)

## COMMITMENT CLAUSE

I, [redacted] (student) will commit to [redacted] (internship agency) for 300 hours during the semester that I am registered for KIN 4936. If a problem arises at the internship site during the first two weeks (fall or spring semester) or first week (summer semester), I will follow the guidelines listed in the internship manual on pages 5-7 (Advisement and Problem Solving). If I do not follow the process advised in the internship manual, then I will be dropped or need to withdraw from the course and complete the course the following semester.

(Initial)

- I understand that I will work to solve any problems that arise at my internship site and will commit to the internship experience.
- I will not ask to be moved to another site without discussing all of the issues at hand with my site supervisor, university supervisor, and department chair.
- I understand that removal from my site will result in me withdrawing or failing this course. KIN 4936 cannot be retaken.
- I understand that at the time of registration I will only have a total of 6/7 Hours including the 6-hour internship course. If my total semester hours are more than the 6/7 hours and I did not get an hour appeal approval, that I will not be registered for KIN 4936.