

Release of Degree Information

Master's and doctoral candidates who have applied for graduation in the current semester may request a Letter of Degree Completion (Work in Progress):

- Intend to complete degree in current semester
- Enrolled in all remaining courses to fulfill degree requirements
- Cleared all admission conditions
- Will complete thesis, comprehensive exam or dissertation by the end of the current semester
- Are in good academic standing
- All academic or registration holds are cleared

Full Name:

Banner or myUTSA ID:

Preferred Email :

Email Letter to:

Phone :

By checking here, I authorize The UTSA College for Health, Community and Policy to issue the Letter of Degree Completion for Works in Progress.

Please save form and send to HCAP@utsa.edu.

*If you have already graduated and received your degree, you may request official transcripts from **Transcript Services**.*