YOUR NAME

City & State, Phone Number, Email Address, Optional LinkedIn Customized URL

**SUMMARY OF QUALIFICATIONS** (*list 3-5 strengths, certifications, languages, software, other relevant skills that align with position-use #,$,%, time)*

* Fluent in Spanish (reading, writing, speaking)
* 2 years’ customer service experience demonstrating quality communication and team work
* Proficient in the use of Microsoft Excel and PowerPoint, Zoom, and Facebook and Instagram
* Experience creating health education content relevant to community needs

**EDUCATION** (*Only add GPA if 3.0+, Do not round up*)

The University of Texas at San Antonio **Expected Graduation: Month Year Bachelor of Science in Public Health, [include concentration if desired]** GPA: 3.39

Relevant Coursework (*List 4 of your upper-level courses that relate to the job/internship*)

|  |  |
| --- | --- |
| * Human Disease and Epidemiology | * Health Care System |
| * Special Studies in Public Health | * Epidemiologic Methods to Investigate Outbreaks |

**RELEVANT PROJECTS** *(list 2-3 of your course experiences- use #,$,%, time, be specific)*

**Pandemic effects on societal behaviors** *(name of project)* **Month Year**

* Reviewed scholarly sources to gather information and data on social impacts of COVID-19 pandemic
* Developed engaging content and materials to educate public and dispersed to community partners
* Demonstrated quality writing and attention to detail through developing 20 page paper citing 15 resources in APA format

**RELEVANT EMPLOYMENT** *(list accomplishments as it relates to position- use #,$,%, time, be specific)*

**Research Assistant,** UTSA Department of Public Health, San Antonio, TX **Month Year –Month Year**

* Collaborated in a team of 5 to collect and analyze data
* Developed protocols for data collection, analysis, and dissemination
* Completed compliance training on research ethics

**ORGANIZATIONS & LEADERSHIP** *(name of organizations and leadership roles held if any)*

Public Health Society-***Vice President* Month Year-Present**

HOSA- Future Health Professionals-***Secretary* Month Year-Present**

**COMMUNITY INVOLVEMENT** *(name of event or place where volunteering took place)*

San Antonio Food Bank **Month Year-Month Year**

Texas Disaster Volunteer **Month Year-Month Year**

ASPCA Humane Society **Month Year-Month Year**

**ADDITIONAL EMPLOYMENT** (*list if there is additional experience or longevity*)

**Team Member**, Costco, San Antonio, TX **Month Year-Month Year**