

CHECKLIST

From CLASSROOM to CAREER

Planning your university experience can be daunting. It's a journey not a destination.
Get ready for your personal journey!



Recommended Timeline

Year 1 Year 2 Year 3 Year 4

Helpful Links

Meet with your advisor and create/update your degree plan	✓	✓	✓	✓	Visit UTSA Advising
Follow us on Instagram to stay connected	✓	✓	✓	✓	Criminal Justice Instagram
Join a student organization and activate your Roadrunner network	✓	✓	✓	✓	Visit the Student Orgs website
Visit the CCJ webpage to see which faculty align with your interests	✓	✓	✓	✓	View our faculty
Meet with your professors to get tips for academic success	✓	✓	✓	✓	View our faculty
Attend events and workshops in the HCAP Student Success Center	✓	✓	✓	✓	Visit the Student Success website
Attend CCJ Major Day and CCJ Career Day	✓	✓	✓	✓	Visit the CCJ events page
Apply for scholarships and awards	✓	✓	✓	✓	Visit the Student Success site
Consider a double major, minor, and/or certificate	✓	✓	✓		View our minors and certificates
Consider joining the Honors College	✓	✓	✓		Visit the Honors College
Create a resume in VMOCK and create LinkedIn account		✓			Learn about VMock and resumes
Sign up with an HCAP Peer Mentor		✓	✓		Learn about Peer Mentors
Meet with the Internship Coordinator to explore career and internship opportunities		✓	✓		Explore internship pages
Explore Study Abroad opportunities		✓	✓	✓	Visit the Study Abroad site
Explore undergraduate research and community engagement opportunities		✓	✓	✓	Visit the undergraduate research site
Join Alpha Phi Sigma and consider serving as an officer		✓	✓	✓	Learn about Alpha Phi Sigma
Create and practice your elevator pitch			✓	✓	Learn about an elevator pitch
Update your resume and LinkedIn account			✓	✓	Visit the Career Center site
Participate in the UTSA Undergraduate Research Showcase			✓	✓	Visit the undergraduate research site
Participate in the HCAP Research Forum			✓	✓	Visit the HCAP research site
Schedule interview prep session or attend prep workshop			✓	✓	Visit the Career Center site
Consider an Independent Study – meet with CCJ faculty to discuss			✓	✓	View our faculty
Identify references and writers for your letters of recommendation			✓	✓	Find a faculty member
Attend college fairs and apply to graduate school programs			✓	✓	Learn about our graduate program
Find and complete your Internship				✓	Visit the CCJ internship site
Apply for jobs				✓	Apply for a job through Indeed

